

EVENT TERMS AND CONDITIONS

1. All Events

1.1. Content

- 1.1.1. All presentations and circulations from Australian Investment Council events are held for the purposes of information only. The information provided does not constitute advice, and attendees must seek independent advice in relation to their specific needs.
- 1.1.2. Circulation copyright belongs to the author.
- 1.1.3. Australian Investment Council reserves the right to alter this program and the line-up of speakers, review registrations or cancel this event at its sole discretion.

1.2. Registration and Cancellations

- 1.2.1. Registration for Australian Investment Council events must be accompanied by a credit card (only) payment online via the shopping cart link at the point of registration. A tax invoice will be provided via the online process.
- 1.2.2. Australian Investment Council reserves the right to cancel at our sole discretion any applications/registrations or refuse entry into the event if payment is not successfully received via credit card at the point of online registration.
- 1.2.3. Any other form of payment must be agreed to with the Australian Investment Council by contacting members@aic.co, and payments must be received at least seven days prior to the date of the event.
- 1.2.4. Cancellations must be advised by email to members@aic.co and received by the Australian Investment Council before 5pm, at least seven days prior to the date of the event. The Australian Investment Council reserves the right to refuse a refund after this time.
- 1.2.5. Refunds will not be granted if a registrant fails to attend this event or does not adhere to point 1.2.4.
- 1.2.6. Substitutions may be made at any time.
- 1.2.7. Any such substitutions made as per point 1.2.6 must be from within the same organisation unless otherwise agreed to by the Australian Investment Council in writing.

1.3. Special Requirements

- 1.3.1. While the Australian Investment Council will make every reasonable effort to accommodate any dietary requirements arising from a substitution with less than five working days' notice, it may not always be possible due to individual venue requirements and policies.



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1.4. Personal Information

1.4.1. Registrants may have their names and contact details included on the delegate list which may be distributed to sponsors in relation to the specific event. If a delegate(s) does not wish to be listed in the delegate list, delegates must note this in their registration/application form's Special Needs field.

1.4.2. Australian Investment Council adheres to Federal Privacy Laws; our policy can be found at <https://aic.co/AIC/Privacy-policy/AIC/Privacy-Policy---Disclaimer.aspx>

2. Conference Specific Terms and Conditions

2.1. Registration criteria and payments

2.1.1. The Australian Investment Conference 2022 is a member's only conference. Attendees must be financial members of the Australian Investment Council for the current financial year at the time of registration and conference (14 & 15 September 2022).

2.1.2. Registration numbers per organisation are determined by the type of membership that you hold and are subject to availability.

2.1.2.1. Small Corporate, Government and Emerging Funds memberships can send up to two paying registrants from their firm.

2.1.2.2. Corporate level 2 memberships can send up to eight paying registrants from their firm.

2.1.2.3. Corporate level 1 memberships can send up to ten paying registrants from their firm.

2.1.2.4. Private Equity, Venture Capital and Private Credit Fund Managers can send an unlimited number of paying members, and Not-for-Profit super fund memberships can send an unlimited number of their fund employees (subject to capacity and availability).

2.1.2.5. Institutional Investor members are eligible for two complimentary places and unlimited paying registrants thereafter.

2.1.2.6. Partner members of the Australian Investment Council are covered under the terms of their individual, signed agreements. Please check these for your relevant allocation of delegates including your complimentary registrations.

2.1.3. Registrations are for the entire conference event and include all official activities from 14 to 15 September. Conference registration does not constitute or include hotel accommodation, transfers, or travel.



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- 2.1.4. Credit card payments are accepted via the online registration shopping cart (Visa, MasterCard, American Express and Diners accepted).
- 2.1.5. All registrations are subject to approval by the Australian Investment Council and can be reversed if company numbers attending exceed allowable allocations or the Conference is at critical capacity.
- 2.1.6. Upon registering and paying via credit card the attendee will automatically receive a tax invoice/receipt and confirmation by email.
- 2.1.7. Entry to the conference will be prevented if the attendee has not paid the conference fee and is not an employee of an organisation with a financial membership.
- 2.1.8. The Australian Investment Council reserves the right to refuse any registration at its sole discretion.
- 2.1.9. In the event that the conference is over-subscribed, the Australian Investment Council reserves the right to allocate places on the waitlist at its sole discretion.

2.2. Conference Attendee Requirements

- 2.2.1. Nametags issued by the Australian Investment Council must be worn at all times during the conference, including at the official social events.
- 2.2.2. Sharing of name tags is not permitted.
- 2.2.3. Delegates agree not to stage any competing events such as golf, dinners, lunches, water sports, or non-Australian Investment Council endorsed activities during the published conference program timings.

2.3. Substitutions and refunds

- 2.3.1. Substitutions may only be made in favour of people from the same member firm.
- 2.3.2. Substitutions can only be made by requesting the change to the Australian Investment Council in writing by email and processed manually. Substitution requests should be emailed to: members@aic.co in accordance with point 2.3.3.
- 2.3.3. Substitutions will not be accepted until 9am on Monday, 29th August 2022. These must be in writing, and profiles for the substitute delegate must be created via our website before the substitution will be accepted. All substitutions are free of charge.



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2.3.4. Upon request in writing, refunds may be granted less an AUD\$120 including GST amendment fee up to 5pm (AEST) Wednesday 24th August 2022.

2.3.5. No refunds will be granted after 5pm (AEST) Wednesday 24th August 2022.

2.3.6. Australian Investment Council cannot be held liable for any costs or expenses of whatever nature (such as hotel and transportation costs and expenses) incurred in connection with the conference for any participant who is prevented from attending for any reason (such as, but not limited to, illness).

2.4. COVID-19 and Government Requirements and Regulations

2.4.1. If you are impacted by a government order related to movement or travel as a result of the COVID-19 pandemic or any other pandemic, your registration may be transferred to another person in your organisation who is not affected by these government restrictions and is able to attend the conference in person by providing at least 24 hours' notice to the Council prior to the scheduled event commencement. The Council reserves the right to request supporting evidence supporting the request.

2.4.2. If you notify the Council at least 24 hours prior to the event commencement that you are diagnosed with COVID-19, you may choose to obtain a credit voucher for the benefit of you or your organisation and which can be used towards a future Council event. The Council reserves the right to request proof of your positive diagnosis through a positive PCR test or officially supervised RAT test in order to process your credit voucher.

2.4.3. If the event is cancelled by the Council due to a government restriction or other regulatory action, formal or informal, recommended or otherwise within the sole discretion of the Council, we will organise for your registration to be transferred to the rescheduled date.

2.4.4. A registered delegate is responsible for their travel and accommodation arrangements and cancellations. The Council will not take any responsibility for individual bookings under any circumstance. It is the responsibility of the delegate to ensure that they check all COVID-19 related cancellation terms and conditions with any vendors, and applicable insurances, before making any arrangements.

2.4.5. It is the responsibility of delegates to be familiar with the relevant state, territory and federal government rules and regulations around the requirements for COVID-19 vaccinations, mask-wearing and other obligations in place at the time of your intended conference attendance. Failure to comply with such restrictions and which has the effect of you being unable to attend the conference (for example by being unable to travel to or enter the venue) is at the sole cost of the registered delegate.



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2.5. Social Events

Optional activities taking place on Tuesday, 13 September 2022

- 2.5.1. Each social event must have a minimum of 15 persons to proceed.
- 2.5.2. No cancellations or refunds will be accepted after 5pm AEST on Wednesday, 24 August 2022.
- 2.5.3. Both golf and networking cruise options include a networking dinner on the night of Tuesday, 13 September 2022. These additional activity packages (i.e., golf + dinner OR cruise + dinner) cannot be booked as a separate activities.
- 2.5.4. It is the responsibility of the attending delegate to either bring their golf clubs or hire clubs from the venue.

2.6. Accommodation

- 2.6.1. Bookings for accommodation are separate from the conference and do not constitute a conference registration.
- 2.6.2. It is strongly advised that you have a valid conference registration confirmed prior to booking your accommodation.
- 2.6.3. Australian Investment Council has negotiated special rates at selected hotels for registered conference attendees only. The registration confirmation email will include a link to the selected hotel registration page. Bookings and all arrangements at the hotels are at the complete discretion of the registered delegate and the hotel. Australian Investment Council plays no role in hotel bookings and does not receive commissions.
- 2.6.4. Attendees are asked to book their accommodation and make enquiries directly through the participating hotels.
- 2.6.5. Prices listed are per room, per night in Australian Dollars and are room only rates unless otherwise specified.
- 2.6.6. Credit card details are required to secure your accommodation booking and may be charged by the hotel in accordance with their deposit or cancellation policy. Please check each hotel's terms and conditions, including any Covid related policies.
- 2.6.7. Substitutions may not be possible, and attendees are advised to confirm each hotel's policy prior to making a booking.



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2.6.8. Should you wish to extend your stay beyond the conference dates, this will be subject to availability, and the hotel may revise its rates.

2.7. Flights

2.7.1. The choice of airline is entirely at the discretion of the conference delegate.

2.7.2. Delegates enter into arrangements according to the airlines' terms and conditions. The Australian Investment Council cannot be responsible for any losses incurred.

2.8. Changes to program, communications, and privacy

2.8.1. Australian Investment Council reserves the right to alter all or part of this event. This may include cancellation or changes to the date, venue, format, line up of speakers/presenters etc.

2.8.2. Australian Investment Council reserves the right to communicate all events in the manner, form and frequency to its members as the Australian Investment Council deems appropriate.

2.8.3. Australian Investment Council adheres to the Federal Privacy laws; please refer to the privacy policy on aic.co. If you wish to be removed from the published & distributed delegate list and or photo gallery, please email members@aic.co to opt-out.

2.8.4. All presentations given throughout the Australian Investment Conference are done for the purposes of information only and do not constitute advice. Delegates should always seek expert advice on decisions regarding investments.

2.8.5. Presentations may be made available (subject to presenter approval) and will be available at the conclusion of the event to attendees only.

2.8.6. Australian Investment Council may record the conference sessions and distribute them at their sole discretion.

2.8.7. All delegates are advised that there will be media presence at some Australian Investment Council Conference sessions, and material presented may be published in the public domain.

End of terms and conditions